



# Baburaoji Gholap College

**Arts, Science & Commerce**

Sangvi, Pune - 411 027. (Maharashtra) Ph. : 020-27280204 Fax : 020-27281722

• E-mail : principal@bgc.pdeapune.org, bgc\_sangvi@pdeapune.org • Website : www.bgc.pdeapune.org

Affiliated to University of Pune ( Id. No. PU/PN/ASC/073/1989) (Maharashtra)

• NAAC Reaccreditation "B++ Grade" •

Outward No : BGCS/

Date :

President  
**Ajit Pawar**  
Deputy Chief Minister  
Maharashtra State

Vice President  
**Rajendra Ghadge**

Hon. Secretary  
**Adv. Sandeep Kadam**  
Senate Member  
Savitribai Phule Pune University, Pune

Treasurer  
**Adv. Mohanrao Deshmukh**

Dy. Secretary  
**L. M. Pawar**

Principal  
**Dr. Sangeeta Jagtap**  
Management Council Member  
Academic Council Member  
Savitribai Phule Pune University

## IQAC Minutes of Meeting, 27/02/2024

**Agenda No.: 01** To take review last IQAC meeting conducted on 09/09/2023

**Resolution:** The review of previous meeting was made by IQAC Coordinator. As per agenda of previous meeting the self-study report (SSR) and annual quality assurance report, 2022 - 2023 (AQAR) are submitted within the stipulated time. For the preparation of SSR, the exhaustive and rigorous documentation is carried out to fulfil each qualitative and quantitative metrics meaningfully. IQAC has also submitted required information on the portal of National Institutional Ranking Framework (NIRF) and participated in NIRF ranking 2022-2023. The submission of SSR has initiated the process of accreditation. The website updating as part of this process is continued and necessary information is uploaded on website from time to time.

**Proposed by:** Prof. Dr. Sangeeta V. Jagtap

**Seconded by:** Mr. Shankar V. Alkunte

**Agenda No.: 02** Discussion of DVV clarification and submission of AQAR

**Resolution:** After successfully submission of self-study report (SSR) on 16/12/2023, NAAC, Bangalore carried out the student satisfaction survey (SSS) on student's database. After completion of SSS, college received the report on data validation and verification (DVV) for quantitative metric from NAAC. The Principal and IQAC coordinator instructed and guided to all criteria heads regarding the preparation of DVV.

IQAC Meeting 27022024

Coordinator, IQAC

**BABURAOJI GHOLAP COLLEGE**

SANGVI, PUNE-411027

**PRINCIPAL**

**Baburaoji Gholap College**

Sangvi, Pune-411 027.

Page 1 of 6





All criteria heads studied the DVV thoroughly and re-arranged and processed the data for their respective quantitative metrics as per the instructions given in DVV by NAAC. The as-processed data is uploaded on college website and corresponding web-links are given in DVV along with the web-links. After providing the DVV clarification exhaustively by college, NAAC evaluated newly submitted data and provided the recommended inputs against each quantitative metrics as per their timeline.

As a part of routine work of assessment and accreditation, all criteria heads are guided for getting data of their respective qualitative as well as quantitative metrics along with requisite documents for academic year 2022 -2023; for finalization of Annual Quality Assurance Report (AQAR) of academic year 2022-2023. As-prepared AQAR was thoroughly analysed for data, corresponding documents, web-link etc. and finally submitted to NAAC successfully on 5/2/2024.

**Proposed by:** Prof. Dr. Sangeeta V. Jagtap

**Seconded by:** Dr. Balkrishna N. Zaware

**Agenda No.: 03** **Planning of Peer Team Visit schedule**

**Resolution:** After receiving the approval for DVV and SSR from NAAC Bangalore, the requisite amount of pending fees for assessment and logistics are paid to the NAAC office through net-banking mode and three tentative possible dates are provided to NAAC for Peer Team Visit (PTV) via. College-NAAC dashboard. The NAAC office has communicated to college regarding PTV on 13<sup>th</sup> and 14<sup>th</sup> March 2024. The discussion





related to minute preparations and planning of PTV like schedule, hospitality, transport, etc. is carried out in the meeting. It is decided Principal, IQAC coordinator and IQAC college members will coordinate the process.

**Proposed by:** Dr. Balkrishna N. Zaware

**Seconded by:** Adv. Sandeep Kadam

**Agenda No.: 04** **Planning of departmental presentation, files and flex**

**Resolution:** The college started the preparation for PTV at various levels. It is decided guidelines to Head of Departments and Committee Coordinators for record preparation. For this IQAC will prepare the list for files to be maintained at academic departments, content of each file, format for flex and format & content for power point presentation. It is decided to form a sub-committee to monitor progress of preparation/updating of departmental files, flex and presentation.

**Proposed by:** Dr. Amruta M. Inamdar

**Seconded by:** Dr. Balkrishna N. Zaware

**Agenda No.: 05** **To prepare combined booklets of QLM and necessary important documents**

**Resolution:** It is known that the NAAC has evaluated uploaded SSR only for quantitative metrics (QnM) and provided the recommended inputs for the same. Hence during the PTV, main focus will be on the evaluations of qualitative metric (QIM). During PTV, documents related to QIM will be validated randomly by the team, through presentation, flex, document files and interaction. Hence in order to facilitate the QIM document





validation, it is decided to make booklets of all 22 QLMs and important documents as the ready reference. It is decided to inform the criterion heads to be able to provide desired documents promptly on PTV demand.

**Proposed by:** Dr. Yogesh B. Kholam

**Seconded by:** Prof. Dr. Sangeeta V. Jagtap

**Agenda No.: 06** To discuss the review of AAA of department and college committees

**Resolution:** During the academic year 2022-2023, IQAC has contributed significantly in the auditing the academic departments and administration. The IQAC designed the formats of Academic and Administrative Audit (AAA) for all academic departments, academic committees, administration, library and sports & physical education.

It is noted that the information obtained through AAA is not exhaustive and self-sufficient. It was noticed that information /activities mentioned in AAA was less than the actual data observed during the AAA visit. It is decided, that in the next academic year, staff members should be counselled for maximum filling of information.

**Proposed by:** Dr. Amruta M. Inamdar

**Seconded by:** Smt. Varsha S. Shinde

**Agenda No.: 7** Discussion of availing funding for research and strengthening of innovation and incubation activities

**Resolution:** It is decided to take a review of all government and non-government agencies that are providing the funds for research



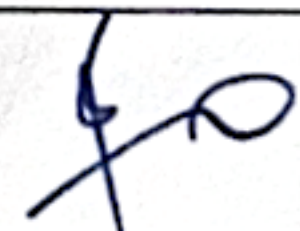
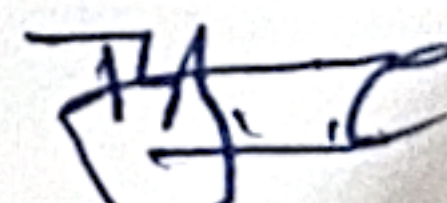


at both minor and major level. The committee suggested to review all such funding agencies on the basis of timeline, norms, guidelines, advance research area-domain, ceiling amount, admissibility of different heads, duration etc. and keep ready the database all the time. The committee decided to instruct and guide the teachers of all faculties to prepare the number of research proposals and submit to respective agency as per guidelines. The Principal and IQAC coordinator further insisted to prepare proposals to get seed money from the parent institute- Pune District Education Association. The mobilization of research funds must target oriented and benchmark should be decided for that. The college innovation, incubation and entrepreneur centre must provide conducting atmosphere among interested teachers and students through number of activities to innovate and incubate the novel ideas. It is decided to make number of memorandum of understanding (MoU) with other colleges, universities, national research laboratories etc. to have a platform to share and generate newer research outcomes.

**Proposed by:** Dr. Yogesh B. Kholam

**Seconded by:** Prof. Dr. Sangeeta V. Jagtap

Third IQAC meeting in academic year 2023-2024 was held on 27<sup>th</sup> February 2024 in which following members were present.

Name	Designation	Signature
Adv. Sandeep Kadam	Hon. Secretary, PDEA and Management Representative	
Dr. Balkrishna N. Zaware	Principal and Chairperson	





Prof. Dr. Sangeeta V. Jagtap	IQAC Coordinator	
Dr. Medha S. Misar	Teacher's Representative	
Dr. Yogesh B. Kholam	Teacher's Representative	
Dr. Amruta M. Inamdar	Teacher's Representative	
Dr. Rani Bhagat	Teacher's Representative	
Mr. Shankar V. Alkunte	Administrative Officer	
Smt. Varsha S. Shinde	Administrative Officer	
Dr. B. B. Kale	Nominees from Local Society	
Prof. Dr. S.S. Kaptan	Nominees from Local Society	
Mr. R. G. Nimbalkar	Nominees from Local Society - Senior Citizen	
Mr. Prasad Jadhav	Alumni	
Miss. Ritu Chaudhari	Present Student	
Mr. Jagdish Kadam	Nominees from employers- (Industry Representative)	
Mr. Mangesh Pawar	Nominees from employers- (Parent Representative)	